



George Latimer  
County Executive

**Department of Consumer Protection**

James Maisano  
Director

John P. Gaccione  
Deputy Director  
and County Sealer

**INSTRUCTIONS FOR COMPLETING AN APPLICATION FOR A WAIVER FROM ITEM PRICING**

Dear Business Owner:

Enclosed is an application for a waiver of item pricing along with a copy of the Local Law 1–2010. An application is required for each retail location.

To receive a pricing waiver, applicants must also provide scanners for customers use based on the retail selling space of a store. See below:

Retail Square Footage	# of Scanners
Under 1,500 sq. ft.	No price check scanners required <u>but only</u> if an item will be scanned for the price, upon the request of a consumer
Under 3,000 sq. ft.	1
Between 3,001 and 10,000 sq. ft.	2
Between 10,001 and 30,000 sq. ft.	3
Over 30,001 sq. ft.	Minimum of 3 <u>and</u> such additional scanners as the Sealer may deem appropriate

Once a completed application and payment is received, the department will conduct an in-store scanner accuracy inspection and review the number and location of scanners available for customer use. Inspections will be unannounced.

Please complete and return the enclosed application along with the non-refundable application fee (see application for fee schedule). Please make checks payable to “Westchester County General Fund”.

If there are any questions, please contact the department at 914-995-2155.

Sincerely,

John P. Gaccione  
Deputy Director and County Sealer

Enclosure